PANASONIC IP CORDLESS SYSTEM (KX-TGP600 AND KX-TPA60)







Basic Functions

A quick guide to the basics of your Panasonic IP DECT.

Place a call	• Use the keypad to enter the other party's phone number, and press Talk/Speaker Phone.
End a call	Whilst on an active call: • Press Power/Cancel to end the call.
Hold a call	Whilst on an active call: • Press 🖫 Hold/Msg.
Place a call on Handsfree mode	Whilst on an active call: • Press ♠ Talk/Speaker Phone.
Adjust call/ ringer volume	Whilst on an active call/on Standby mode: • Use navigation keys [♠](▼] Up/Down to adjust call volume.
Mute/unmute a call	Whilst on an active call/Standby mode: • Use soft key to select ■ MUTE to enable/disable the handset microphone.
	Note: MUTE mode is active if the icon is flashing.
View and call from outgoing log	Whilst on Standby mode: • Use soft key to select Outgoing Log. • Use navigation keys to scroll to desired contact and press Talk/Speaker Phone to place the call.
View and call from incoming log	Whilst on Standby mode: • Use soft key to select → Outgoing Log. • Use same soft key to select → Incoming Log. • Use navigation keys to scroll to desired contact and press → Talk/Speaker Phone to place the call.
View and call from missed calls	Whilst on Standby mode: Use navigation keys to scroll to the left and select Missed Call. Use navigation keys to scroll to desired contact and press Talk/Speaker Phone to place the call.
Undo typing	• Press A Xfer/Clr to undo typing.

Using MessageBank®

 Dial 101 and follow the prompts to customise your settings or listen to your messages.

The **Message Indicator** will flash red if there are new messages.

Save a contact to the Phonebook

Each handset has its own phonebook which will need to be set up for each phone.

- Use the soft key to select Menu.
- Use navigation keys to scroll to New Phonebook and use soft key to select OK.
- Use the keypad 'Enter Name' of contact and use soft key to select OK.
- Use the navigation keys to scroll to the desired line entry and use the soft key to select **OK**.
- Use the keypad to 'Enter Phone No' and use soft key to select OK.
- When you have completed all entries for a contact, use the soft key to select SAVE.

Important – If you don't select SAVE before exiting the directory, your changes will not be saved.

Internal Call Transfer

Transfer calls to another handset with the same phone number.

Blind Transfer (transfer without announcing the call to the party).

Whilst on an active call:

- Use the soft key to select Menu.
- Use the soft key to select ')) Intercom to display all the available handsets.
- Use the navigation keys to scroll to party's handset.
- Use the soft key to select OK.
- Use the soft key to select OK again when the party's phone rings and complete the transfer.

Supervised Transfer (transfer after announcing the call to the party).

Whilst on an active call:

- Use the soft key to select Menu.
- Use the soft key to select ***)) Intercom to display available handsets.
- Use the navigation keys to scroll to party's handset.
- Use the soft key to select OK.
- Wait till the other party answers, then announce the call.
- Use the soft key to select **OK** again after the party accepts the call and complete the transfer.

External Call Transfer

Transfer calls to another handset with a different phone number.

Blind Transfer (transfer without announcing the call to the party).

Whilst on an active call:

- · Use the soft key to select BLIND.
- Use the keypad to enter the party's phone number. (Alternatively, use soft key to select a contact from the Phonebook).
- · Use the soft key to select OK.
- Use the soft key to select **OK** again and to complete the transfer.

Supervised Transfer (transfer after announcing the call to the party).

Whilst on an active call:

- Press Xfer/Clr to place the call on hold.
- Enter the phone number of the party you want to transfer the call to.

- · Use the soft key to select CALL.
- Wait till the other party answers, then announce the call.
- · Hang up the phone to complete the transfer.

If you have dialed the wrong transfer, press Xfer/Clr to cancel the transfer and re-enter the number.

Conference call

A maximum of 3 parties, including the caller/host, can be connected to the conference at any time.

Whilst on an active call:

- Press FUNC, followed by 3:Conference.
- Use keypad to enter phone number of party you wish to conference and use soft key to select CALL.
- When the call is answered, use the soft key to select Conference to connect all parties into the call.

If the call is unanswered, press No Power/Cancel and after a long beep, press Talk/Speaker Phone to return to original call.

Call Forwarding

Call Forward - Always

- To activate: Call * 7 2 and when prompted, enter the phone number you wish to forward calls to.
- · Call Forward Always is now active.
- To deactivate: Call (*) (7) (3).

Call Forward - Busy

- To activate: Call (*) (9) (and when prompted, enter the phone number you wish to forward calls to.
- · Call Forward Busy is now active.
- To deactivate: Call (*) (9) (1).

Call Forward - No Answer

- To activate: Call (*) (9) (2) when prompted, enter the phone number you wish to forward calls to.
- Call Forward No Answer is now active.
- To deactivate: Call (*) (9) (3)

Call Waiting

- To activate: Call (*)(4)(3).
- · Call Waiting is now active.
- To deactivate: Call (#) (4) (3).

