

Telstra 7200 & 7200a

Digital DECT Cordless Telephone /
Integrated Answering Machine (7200a only)

User Guide



If you have any problems with your phone, refer to the Help section of this User Guide or call TechHelp on 1300 369 193.

Introduction to your Telstra 7200 & 7200a Digital DECT Cordless Telephone / Integrated Answering Machine

- Phonebook – lets you store up to 50 names and numbers for easy dialling.
- Calling Number Display – lets you see who's calling. Your phone stores details of the last 40 callers in a Calls list.
- Integrated Digital Answering Machine (7200a only)



As a Digitally Enhanced Cordless Telecommunications (DECT) product, your Telstra 7200/7200a series provides:

- Digital clarity
- Digital range
- Digital security

IMPORTANT

This equipment is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made to access emergency services.

This User Guide provides you with all the information you need to get the most from your phone. Before you make your first call you will need to set up your phone. Follow the simple instructions in "Getting Started", on the next few pages.

Need help?

If you have any problems setting up or using your Telstra 7200/7200a, contact TechHelp on 1300 369 193 or email: tcpsupport@ingrammicro.com.au
Alternatively, you may find the answer in the 'Help' section at the back of this guide.

Hearing aid?

Please note that the Telstra 7200 and 7200a works by sending radio signals between the base and handset. These signals may interfere with some hearing aids, causing a humming noise.

Got everything?

- Telstra 7200 or 7200a handset
- Telstra 7200 or 7200a base
- 2 x NiMH AAA rechargeable batteries
- Mains power adaptor
- Telephone line cord

If you have purchased a Telstra 7200 or 7200a multi handset pack you will also have the following for each additional handset:

- Telstra 7200 or 7200a handset
- Telstra 7200 or 7200a charger
- 2 x AAA NiMH rechargeable batteries
- Mains power adaptor (for the charger)

Some Telstra services such as MessageBank® and Calling Number Display may attract feature and usage charges. Please visit Telstra.com for details.

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Getting started

Location

You need to place your Telstra 7200/7200a base unit within 2 metres of a mains power and telephone socket so that the cables will reach. Make sure it is at least 1 metre away from other electrical appliances to avoid interference. Your Telstra 7200/7200a works by sending radio signals between the handset and base. The strength of the signal depends on where you site the base. Putting it as high as possible can help to provide the best signal.

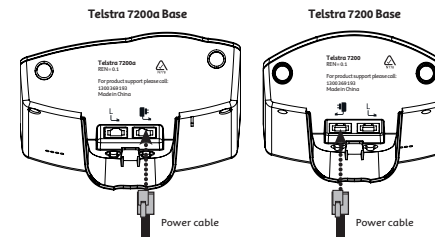
Setting up

1. Plug the mains power cable into the base. Then plug the power adaptor into the mains wall socket and switch the power on.

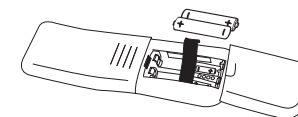
IMPORTANT: Do not connect the telephone line until the handset(s) is fully charged. The base must be plugged into the mains power at all times.

Which socket?

 Power socket  Telephone line socket



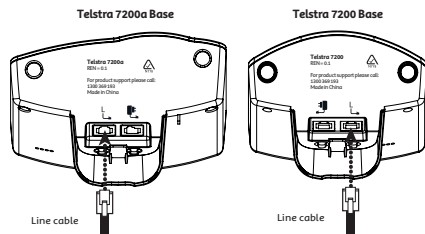
2. Remove the battery compartment cover and insert the 2 x AAA NiMH batteries supplied into the handset. Slide the battery compartment cover back into place.



3. Charge the handset for at least **16 hours** by placing it on the base. The screen will show the standby display and a scrolling battery icon to show that the handset is charging.

Getting started

- After 16 hours, plug the telephone line cord into your Telstra 7200/7200a base unit and the other end into the wall socket.



Battery low warning

When the battery charge is low the handset battery icon will be empty and flashing. Place the handset back on the base to recharge.

Talk/Standby time

Under ideal conditions, fully charged handset batteries should give up to 10 hours talk time or 100 hours standby on a single charge. See 'Battery performance' table.

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Getting started

Handset range

The Telstra 7200/7200a works by sending radio signals between the handset and the base. Any source of interference between the handset and base may impact on the range you obtain from your cordless telephone. In ideal conditions your Telstra 7200/7200a has a range of up to 300 metres outdoors when there is a clear line of sight between the base and the handset. With the base indoors and handset either indoors or outdoors, the range will normally be up to 50 metres. Any obstruction between the base and handset will reduce the range significantly. Thick stone walls can severely affect the range.

Under no circumstances use non rechargeable batteries. Only use NiMH rechargeable batteries with a capacity of 550mAh or higher. Using inappropriate batteries will invalidate your guarantee and may damage the telephone.

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Getting started

Telstra 7200/7200a multi handset pack only

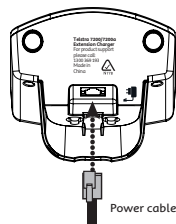
Location

You need to place your Telstra 7200/7200a charger close enough to a mains power socket so that the cable will reach.

Setting up the charger

1. Plug the power adaptor cable into the underside of the charger, plug the other end into the mains wall socket and switch the power on.

Telstra 7200/7200a Extension Charger



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2. Place the handset on the base to charge the batteries for at least **16 hours**. The extension handset is pre-registered to the base as -2- (TELSTRA 2). This is shown on the display. When the handset is fully charged the display shows the symbol.

Your Telstra 7200/7200a multi handset pack is now ready for use.

Helpline

If you are having any difficulties setting up or using your Telstra 7200/7200a, please call the TechHelp on 1300 369 193 or email: tcpsupport@ingrammicro.com.au

Getting to know your phone

Handset buttons

1. Redial/Pause

Selection button to choose an operation. Access to the last 10 numbers dialled.

2. X/Mute

Press to mute callers, page 16. Used to delete characters from a name or number, page 19.

3. Talk/End

Press to make call and end a call, page 17.

4. MessageBank®

Press and hold to give one-touch access to Telstra Home Messages 101® and MessageBank® services.

5. R (Recall)/Power

For use with Telstra Calling Features or a PABX, page 28. Power on/off.

6. Tick/Menu button

Press to access menu or activate an operation.

7. Scroll up/Volume

Scroll through options. During a call, press to increase volume. Access Calls list.

8. Phonebook

Used to recall names and numbers from the Phonebook, page 20. Also used to exit Menu operations.

9. Scroll down/Missed Calls list/Received calls/Volume

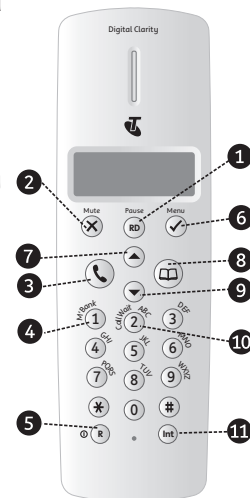
Scroll through options. Press DOWN to open Missed Calls/Received calls list, page 17. During a call, press to decrease volume.

10. Call Waiting

Answers call waiting when on a call.

11. Int

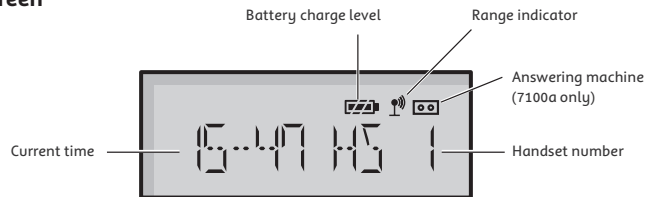
Lets you make calls between handsets registered to the base, page 26.



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Getting to know your phone

Standby screen



Handset display icons

- EXT Flashes to indicate an incoming external call
- EXT External call in progress
- INT Flashes to indicate an incoming internal call
- INT Internal call in progress
- 3 Way call in progress or transfer external call to another 7200 handset registered to the base during an external call

- Indicates signal strength
- Flashes when handset is not registered to the base or if you go out of range
- Menu open
- Phonebook open
- Flashes to indicate new calls list entries received*
- Answered call (when viewing the Calls list)*
- Unanswered call (when viewing the Calls list)*
- Keypad locked
- The displayed number is longer than 12 digits
- Battery charge full
- Battery charge medium
- Battery charge low
- Flashing – Battery charge nearly empty
- Flashes to indicate new answer machine message(s) received(7200a only)
- Shows when you have messages on Telstra Home Messages 101® or MessageBank® service

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Getting to know your phone

Navigating the menus

Your Telstra 7200/7200a has a menu system which is easy to use. Each menu leads to a list of options. You'll find a menu map on the following page.

When the handset is switched on and in standby, press the option button under Menu to open the main menu.

Use the and buttons to scroll to the menu option you want.

Then select to select further options or confirm the setting displayed.

For example, to change the handset ringer volume:

1. Press then scroll to **HANDSET**. Confirm by pressing the button. Scroll down to **INT RING VOLUME** and press to confirm.
2. Use and to select the required volume level, or choose **VOLUME OFF** to switch the ringer off.
3. Press the button to confirm.

Exit or go back one level in the menu

To go to the previous level in the menu, press .



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Getting to know your phone

7200 menu map



PHONEBOOK
ADD ENTRY
MODIFY ENTRY
DELETE ENTRY

SETUP
BASE VOLUME
BASE MELODY
DEL HANDSET
PIN CODE
RECALL
DEFAULT

HANDSET
BEEP
INT RING VOL
EXT RING VOL
INT MELODY
EXT MELODY
AUTO ANSWER
NAME
LANGUAGE
KEYLOCK?

DATE - TIME
DATE SET
CLOCK SET
ALARM SET

REGISTER
SELECT BASE
REG BASE

7200a menu map



PLAY MESSAGE
NEW MSG
ALL MSG

PHONEBOOK
ADD ENTRY
MODIFY ENTRY
DELETE ENTRY

TAM SETTINGS
ANS ON/OFF
ANS MODE
MEMO REC
OGM SETTING
DAY SETTING
ANS DELAY
REMOTE CODE

SETUP
BASE VOLUME
BASE MELODY
DEL HANDSET
PIN CODE
RECALL
DEFAULT

HANDSET
BEEP
INT RING VOL
EXT RING VOL
INT MELODY
EXT MELODY
AUTO ANSWER
NAME
LANGUAGE
KEYLOCK?

DATE - TIME
DATE SET
CLOCK SET
ALARM SET

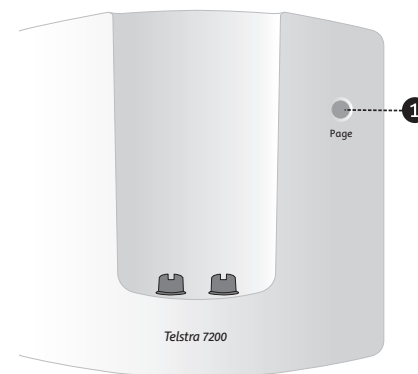
REGISTER
SELECT BASE
REG BASE

Getting to know your phone

7200 Base unit

1. Page button

Press to page the handset(s), page 20. Also used when registering additional handsets, page 26.



7200/7200a Charger unit

For multiple pack users only



Getting to know your phone

7200a Base unit

1. Page button

Press to page handset(s), page 20.

2. Vol – button

To decrease the speaker volume, page 31.

3. Vol + button

To increase the speaker volume, page 31.

4. Answer On/off button

To turn your answering machine on or off, page 31

5. OGM button

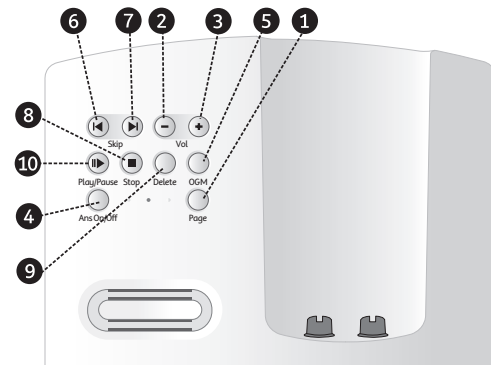
To record your outgoing message

6. Skip < button

To skip back when listening to your messages, page 37.

7. Skip > button

To skip forward when listening to your messages, page 37.



8. Stop button

Stops messages being played.

9. Delete button

To delete messages received, page 38.

10. Play/Pause button

To playback or pause messages, page 37.

Using the phone

Switch handset on/off

Press and hold **Ⓜ** to switch the phone On and Off.

Make a call

Press **☎** then dial the number you want.

Preparatory dialling

Enter the number first. If you make a mistake as you dial, press **✕** to delete. Press **☎** to dial the number.

End a call

Press **☎** or place the handset back on the base.

Receiving calls

Providing you have subscribed to Telstra's Calling Number Display service, the caller's number (and name if stored in the phonebook) is displayed.

1. Press **☎** or if the handset is on the base, simply lift it up and speak.

Earpiece volume

During a call, press **⏮** and **⏭** or to increase or decrease the volume.

Redial a number from the Dialed Calls list

You can redial up to 10 of the last numbers called. If you have stored a name in the Phonebook to go with the number, the name will be displayed instead, see 'Phonebook', on page 20.



1. Press **Ⓜ** to enter the Dialed Calls list. The last phone number dialled will be shown in the display. Scroll **⏮** and **⏭** until the number you want to redial is displayed.
2. Press **☎** to redial the number.

Redial a number from the Calls list

You can redial up to 40 of the last numbers received/missed. If you have stored a name in the Phonebook to go with the number, the name will be displayed instead, see Phonebook, on page 20.

1. Press **⏮** to enter the Calls list. The last phone








Using the phone

number received/missed will be shown in the display. Scroll  and  until the number you want to call is displayed.




2. Press  to redial the number.


Storing numbers from the Callers list

A phone number stored in the callers list can be saved directly to the Phonebook.

1. Press the  button and the last phone number received will be shown on the display.
2. Select the telephone number you want to store by using the  and  buttons.
3. Press the  until the display shows **ADD?**
Press  to confirm.
4. The display will show **NAME?** Enter the name (max. 12 characters) using the number pad.
5. To confirm press . The number will be shown in the display once more.
6. To confirm press . The display will show **MELODY 1-5.**

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7. Using the  and  keys select which melody you wish to assign to this phone number.
8. To confirm press  and the number is now stored in the Phonebook.

If you enter a character or digit incorrectly, press the  button to delete it.


Caller information not available

For some incoming calls, the telephone number of the caller is not available and so cannot be displayed. In this case your Telstra 7200/7200a provides you with some explanatory information.

UNAVAILABLE -The number is unavailable. May indicate that the call is from overseas or from a caller whose carrier does not participate in Calling Number Display.

PRIVATE -The caller has withheld (blocked) their number or the call is from a Silent Line or unlisted number.






Quick access

From the standby screen, you can quickly access the **MISSED CALLS LIST** by pressing .






Using the phone

Deleting individual telephone numbers from the callers list



1. Press the  button and the last phone number received will be shown in the display.
2. Select the number from the Callers list that you want to delete using the  and  buttons.
3. Press the  button. The display will show **DELETE?**
4. Press  to confirm. The number will now be deleted from the callers list.

Deleting the entire Calls list

1. Press the  button and the last phone number received in the Callers list will be shown on the display.
2. Press *and hold* the  button until the display shows **DELETE ALL?**
3. To confirm press .





Mute


During a call, you can talk to someone nearby without your caller hearing you.

1. During the call, press . The display shows **MUTE**. Your caller cannot hear you.
2. Press  again to return to your caller.

Keypad lock

You can lock the keypad to prevent accidental dialling while carrying the handset around.


1. Press *and hold*  until the screen shows the Keypad locked  symbol.
2. To unlock, press *and hold* . The display will show **PRESS ***. Press  again to unlock keypad.



The  is displayed while the keypad is locked.

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Using the phone

Paging

You can use the  button on the base to alert handset users that they are wanted or locate a missing handset.





1. Press  on the base. All registered handsets ring.
2. Press  to stop the handsets ringing, or press any button on the handset.







Paging calls cannot be answered by a handset.

Phonebook

Your Telstra 7200/7200a handset can store up to 50 entries in the phonebook. Each entry contains a name and number. Names can be up to 12 characters long and numbers up to 24 digits.

Add a new Phonebook entry





1. Press  and scroll using the  and  buttons to show PHONEBOOK.
2. Press  to confirm. The display will show ADD ENTRY.

3. Press  to confirm. The display will show NAME? Enter the name using the keypad.
4. Press  to confirm. The display will show NUMBER?
5. Enter the telephone number, including the area code, you want to store.
6. Press  to confirm. The display will show MELODY 1
7. Scroll  and  to select the ring you wish to assign to this phone number.
8. Press  to confirm.










If you subscribe to Telstra Calling Number Display and want names in your phonebook displayed instead of the phone numbers, you must store the full telephone number including the area code.


Using the phone

Dial a number from the Phonebook

1. Press .
2. Scroll  and  to the name you want or use the keypad to enter the first letter of the name.
3. Press  to dial.





Edit an entry


1. Press  and scroll using the  and  buttons to show PHONEBOOK.
2. Press  to confirm. The display shows ADD ENTRY.
3. Scroll  to MODIFY ENTRY and press  to confirm. The display will now show the stored entries in alphabetical order. Select the number you want to change using the  and  buttons.
4. Press the  button to confirm. The display will show the name and the cursor will appear flashing after the last letter.

5. Now change the name using the keypad. Once you have completed the required changes, press  to confirm. The display shows the number.

Entering names

Use the keypad letters to enter names. For example, press **8** for the letter t, or **6** for the letter o. Keep pressing the same button to scroll through the characters shown on screen.

6. Change the number using the keypad.
7. Press the  button to confirm. The display will show your selected melody.
8. Using the  and  buttons select the melody you wish to assign to the phone number.
9. Press the  button to confirm.

If the next character you want to enter is on the same button as the last, wait a moment for the cursor to move right. Press **1** to insert a space. If you make a mistake, press  to delete the last character.

Using the phone

View Phonebook

1. Press . Scroll and to the entry you want
2. Press the button to view the number.

Delete an entry

1. Press and scroll using the and buttons to show PHONEBOOK.
 2. Press the to confirm. The display will show ADD ENTRY.
 3. Press the button to DELETE ENTRY.
 4. Press the button to confirm.
 5. Use the and buttons to the entry you want to delete.
 6. Press the button to confirm. The display will show CONFIRM?
 7. Confirm using the button.
 8. To exit menu press *and hold* the button to return to standby.
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Names are stored alphabetically.

Handset ringtone

You can choose from 5 melodies. You can set different melodies for internal and external calls.

1. Press , then scroll to HANDSET and press .
2. Scroll to EXT MELODY (ring tone for external calls) or INT MELODY (ring tone for internal calls) and press the button to confirm.
3. Scroll and to select required melody and press the button to confirm.

Base station ringtone

You can choose from five melodies. You can set different melodies for internal and external calls.

1. Press , then scroll to SETUP and press.
2. Scroll to BASE MELODY and press the button to confirm.

Using the phone

3. Scroll and to select required melody and press the button to confirm.

Handset ring volume

There are five handset ringer volume levels and 'Off'.

If you select 'Off', only the base will ring (unless you have set the base ringer to 'Off' as well, see page 23).

1. Press and scroll to HANDSET.
2. Press the button to confirm.
3. Scroll to EXT RING VOL (volume for external calls) or INT RING VOL (volume for internal calls) and press the button to confirm.
4. Scroll and to select required volume and press the button to confirm.

You can only adjust internal melody and volumes when you are operating more than one handset.

Base station ring volume


There are five handset ringer volume levels and 'Off'.

1. Press and scroll to SETUP.
2. Press the button to confirm.
3. Select the BASE VOLUME and press the button to confirm.
4. Scroll and to select required volume and press the button to confirm.

To switch the keypad & warning beeps on & off








1. Press the button and scroll to HANDSET.
2. Press the button to confirm.
3. Scroll to BEEP and press the button to confirm.
4. Scroll and to the function you would like to select and press the button to confirm.
5. Use the and buttons select ON or OFF.

Using the phone

- Press the  button to confirm.

Handset name

The display will show the duration of the call and the name of the handset for a few seconds after a call has ended. If you have several handsets connected to one base unit, it can be useful to give each handset its own name.









- Press , scroll  to **HANDSET**.
- Press the  button to confirm.
- Scroll  to **NAME** and press the  button to confirm.
- Enter the required name using the keypad. Letters already entered can be deleted by repeatedly press the  button.
- Press the  button to confirm.

The handset name can be a maximum of 8 characters.



Handset language






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The display messages can be set up in German, Italian, English, French and others.

- Press  and scroll  to **HANDSET**.
- Press the  button to confirm.
- Scroll  to **LANGUAGE** and press the  button to confirm.
- Using the  and  buttons select the language you would like and press the  button to confirm.




Auto-talk

When the handset is on the base and the phone rings, you can answer a call just by picking the handset up from the base, without having to press the  button. You can also end a call by placing the handset back on the base. By switching Auto-talk off you will need to press  to answer a call and to hang up.

- Press the  button and scroll  to **HANDSET**.
- Press the  button to confirm.
- Scroll  to **AUTO ANSWER** and press the  button to confirm.

Using the phone








to confirm.

- Select **ON** or **OFF** using the  and  buttons and press the  button to confirm.

By default, Auto-talk is set to On.

Security PIN

Some functions of the telephone are protected against unauthorised use by a PIN code. The default security PIN is 0000. You can set your own security PIN preference.

- Press the  button and scroll  to **SETUP**.
- Press the  button to confirm.
- Scroll  to **PIN CODE** and press the  button to confirm.
- Enter the current four digit PIN code using the keypad and press the  button to confirm.
- Now enter the new four digit PIN using the keypad and press the  button to confirm.
- Enter the new four digit PIN code once more for

confirmation and press the  button again.







KEEP TRACK OF YOUR PIN

If you change the System PIN, keep a record of the new number. You need your System PIN for registering handsets and for some other optional settings.

Time settings

Set time









If you have subscribed to Telstra Calling Number Display feature, the date and time will be set automatically when you receive your first call. You can also set the time manually.

- Press , scroll  to **DATE-TIME**.
- Press the  button to confirm.
- Scroll  to **CLOCK SET** and press the  button to confirm.
- Enter the current time in 24 hour format using the keypad. E.g. **2.04PM = 1407**.
- Press the  button to confirm.

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Using the phone

Set alarm

1. Press the  button.
2. Scroll  to DATE-TIME and press the  button to confirm.
3. Scroll  to ALARM SET. Press  to confirm.
4. Press  to change between on and off. Press  to confirm.
5. The display will show 0-00. Enter the required wake up time in 24 hour format using the keypad. Press the  button to confirm.






When the alarm sounds, press any key on the handset to switch off.

Setting the day on the answering machine (7200a only)








You will need to set the day so that you know when each message was received. Once a message has been played back, the machine will announce, for example, "Tuesday."

1. Press  then scroll  to TAM SETTINGS.

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2. Press  to confirm.
3. Scroll  to DAY SETTING and press  to confirm.
4. Scroll  to the day and press  to confirm.

To default/reset the handset & base to original settings

1. Press the  button and scroll  to SETUP.
2. Press the  button to confirm.
3. Scroll  to DEFAULT and press the  button to confirm.
4. Using the keypad enter your PIN and then press the  button to confirm.
5. The message CONFIRM? will appear in the display. Press the  button to confirm.

IMPORTANT If you reset your Telstra 7200/7200a the Phonebook, Redial and Calls list will be deleted.




Using the phone

Using additional handsets

Make an internal call to another handset



If you have purchased a multi handset pack, you can make internal calls between handsets.


Two handsets can be holding an internal call while a third is on an external call.

1. Press the  button then the handset number (1-5). The receiving handset displays your number.
2. To accept the call press the  button.
3. Press  to hang up.

Transfer calls





If you have purchased a multi handset pack you can transfer an external caller to another handset.

1. During an external call, press . Your caller is put on hold.
2. Dial the number of the handset you want (1-5).
3. When the other handset answers you can tell them they have a call, then press . The

external caller is transferred. If the other handset does not answer or you decide not to transfer the call, press  to talk to your caller again.

Three-way call

If you have purchased a multi handset pack you can hold a three-way call between two internal handsets and an external caller.

1. During an external call, press  then the handset number you want (1-5). Your external caller is put on hold.
2. When the other handset answers, press *and hold*  to start the conference call. If the other handset does not answer, press  again to speak to your external caller.
3. Press  to hang up.

Note: If another handset is already using the external line, the indicator light will illuminate on all handsets. In this case, it is not possible to make a further external call.

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Telstra Network Features

Calling Number Display

If you subscribe to a Calling Number Display service your handset displays the telephone number of the person who is calling you, as well as the time and date of their call, even when you are on a call (unless the number is blocked). If the caller's number matches an entry stored in the phonebook, the name will also be displayed. Please store the full telephone number, including the area code, otherwise the name will not match the number stored in the phonebook.

IMPORTANT

You need to subscribe to Telstra Calling Number Display in order to receive the number of your callers. For more information, call 13 2200 for Residential or 13 2000 for Business services.

Caller information not available

For some incoming calls, the telephone number of the caller is not available and so cannot be displayed. In this case your Telstra 7200/7200a provides you with some explanatory information.

UNAVAILABLE The number is unavailable. May indicate that the call is from overseas or from a caller whose carrier does not participate in Calling Number Display.
PRIVATE The caller has withheld (blocked) their number or the call is from a Silent Line or unlisted number.

Calls lists

Your Telstra 7200/7200a stores details of all calls you make and receive (unless the number is blocked) in 2 different calls lists:

- Received calls/Missed calls – Calls you have answered / not answered, see page 17.
- Dialed calls – The last 10 numbers dialed, see page 17


A total of up to 40 entries can be stored in the Received and Missed Calls lists, and 10 entries in the Dialed list.

You can view and dial numbers in any of the Calls lists and copy them into the phonebook.

If a call is received when the Calls list is full, the oldest entry will be replaced with details of the new caller. When you have new **Missed Calls**, the display will show the number of new entries in the

Telstra network features

Missed Calls list.

Also, the **NEW CALLS** indicator on the base will light up. Press  to view the missed calls.



This number in the Callers list is a missed call.



This number in the Callers list was answered.

To arrange connection of the Flashing Message Indicator service, simply call Telstra on 13 2200.

* Monthly charges apply. Message retrieval is free from Telstra fixed phones anywhere in Australia. Retrieval charges apply from mobiles, payphones and for calls using a Telstra Telecard™.

Flashing Message Indicator

The Telstra 7200/7200a is designed to provide visual indication when a new message is left in your Telstra Home Messages 101® or MessageBank® service. To arrange connection of the Flashing Message Indicator service, simply call Telstra on 13 2200.


When a new message is left, an **QO** icon will be displayed on the handset and the 'In Use' LED on the base will flash. After you have listened to your

message(s), the **QO** icon will disappear.


Telstra Home Messages 101®

You can get messages from your Telstra fixed home phone when you are away from the phone, busy on another call or using the Internet. Callers will hear a standard greeting inviting them to leave a message. To access Telstra Home Messages 101®, you can dial 101 or:



To call Telstra Home Messages 101®

Press  and dial 101.

OR

While the handset is in standby press and hold the  key. The handset will dial 125101.

OR



Press  and then press *and hold* the  key. The handset will dial 125101.

Telstra network features

Using Call Waiting

Call Waiting tells you if a new caller is trying to contact you when you are already on the phone. A discreet tone alerts you to the new caller, so you can answer your second incoming call by putting the first caller on hold.

To answer an incoming call whilst you are on the phone

1. Press and hold the  button. Your first caller is put on hold and you can talk to your second caller.
2. To revert back to the original caller, press and hold the  button again.

NOTE: if you have subscribed to Telstra Calling Number Display, the second caller's number will appear on the handset display.

Using your answering machine (Telstra 7200a only)

Your Telstra 7200a can digitally record up to 11 minutes of messages, with each message lasting a maximum of 3 minutes. As well as recording incoming messages, you can record memos for other users.

You can operate your Telstra 7200a from:

- the handset;
- the base unit;
- remotely from most tone dialling telephones.

Your Telstra 7200a comes with two pre-recorded outgoing messages, **Answer and Record** or **Answer Only**, but if you wish you can record your own. You will need to set the day and time (if you have not already done so) so that you will know when each message was received, see page 25.

To switch the answering machine ON/OFF

Your Telstra 7200a is set to **ON** and **Answer and Record** when first powered up.

Press and release the  button to switch on or off.

If you hear “Answer on...” the answering machine

is switched on and is ready to answer incoming calls and record any messages, unless **Answer Only** is selected.

Answer Only is an advisory announcement only, so that the machine will not record an incoming message.


See page 33 for a full explanation of the outgoing messages available.

If you hear “Answer off”, the answering machine is switched off.


Note: Your answering machine is designed to answer calls after 16 rings when it is switched off. This is to enable you to operate the remote access functions of your answering machine if your answering machine is switched off.

To adjust the base unit loudspeaker volume

The loudspeaker volume ranges from 0-10, where 0 is minimum and 10 is the maximum level. The default level is 5.

1. Press  on the base to increase the volume.


Using your answering machine (Telstra 7200a only)

2. Press  on the base to decrease the volume. If you adjust the volume when the answering machine is not being used, a beep sounds at each press. When the volume reaches its highest or lowest levels one long beep will sound.


Answer delay

Answer delay sets the number of times your Telstra 7200a will ring before the answer machine picks up your call and starts playing the outgoing message. The default setting is for the answering machine to answer after 6 rings. You can change this setting to between 2-9 rings.









To change the answer delay setting via the base

1. Press and hold the  button to move through the settings, with each press the options will be announced. See page 41 for a description of the Time Saver feature.


When you hear the setting you want, do not

press the  button again. After a short delay your chosen setting will be announced.

To change the answer delay settings via the handset

1. Press . Scroll  to T&M SETTINGS. Press  to confirm.
2. Scroll  to ANS DELAY and press  to confirm.
3. The display will show the current setting. To change use the  and  buttons. Press  to confirm. To check the answer delay setting at the base station

To change the answer delay settings at the base station

1. Press and release the  button. The current setting will be announced and also shown on the base unit display.

Using your answering machine (Telstra 7200a only)

To check the current Day/Time at the base station.

1. Press and release , the current Day/Time will be announced.

Outgoing messages

The outgoing message is the message a caller first hears when the answering machine picks up their call. Your Telstra 7200a comes with 2 pre-recorded outgoing messages to choose from as follows:

Answer and Record

Your Telstra 7200a has a pre-set **Answer and Record** outgoing message that allows your caller to leave a message.

"Hello, your call cannot be taken at the moment, so please leave your message after the tone".

However, you can record your own **Answer and Record** outgoing message if you wish, see 'To record your own Answer and Record outgoing message', page 33.

Answer Only

Your Telstra 7200a will play a pre-recorded **Answer**

Only outgoing message but will not allow your caller to leave a message.



"Hello, your call cannot be taken at the moment and you cannot leave a message, so please call later".

You can also record your own **Answer Only** outgoing message if you wish, see 'To record your own Answer Only outgoing message', page 34.

To record your own Answer and Record outgoing message via the base

You can record your own **Answer and Record** outgoing message to use instead of the pre-recorded message already available.

Your outgoing message can be up to 3 minutes long. Your own outgoing message will replace the **Answer and Record** pre-recorded outgoing message, but it is possible to reinstate it later if you wish (see page 36).

1. Press and hold the  button until you hear *"Please Select Outgoing message"*
2. To record your own **Answer and Record** outgoing message, press and hold  button.

Using your answering machine (Telstra 7200a only)

The prompt will announce "Please speak after the tone. To end recording, release the button."

- Record your outgoing message by speaking into the base unit (approx. 40 cm). When finished, release the **K** button.

Your new outgoing message will be played back.

To record your own Answer and Record outgoing message via the handset

- Press **Menu**.
- Scroll **▼** to TAM SETTINGS. Press **Menu** to confirm.
- Scroll **▼** to OGM SETTING and press **Menu** to confirm.
- Scroll **▼** to RECORD OGM.
- Scroll to ANS & REC and press **Menu** to confirm.
The prompt will announce "Please speak after the tone. To end recording, press square."
- Record your outgoing message. When finished

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press the **#** key.

Your new outgoing message will be played back to you.

To record your own Answer Only outgoing message

You can record your own **Answer Only** outgoing message to use instead of the pre-recorded message already available. Your outgoing message can be up to a maximum recording capacity (3 minutes), but you should try to keep it short to allow time for recording memos, or incoming messages when using the alternative **Answer and Record** outgoing message. Your own outgoing message will replace the **Answer Only** pre-recorded outgoing message, but it is possible to reinstate it later if you wish (see page 36).

- Press and hold the **OGM** button until you hear, "Please select outgoing message".
- To record your own **Answer Only** outgoing message, press and hold **▶** button. The prompt

Using your answering machine (Telstra 7200a only)

will announce, "Please speak after the tone. To end recording, release the button."

- Record your outgoing message by speaking into the base unit (approx. 40 cm). When finished, release the **▶** button. Your new outgoing message will be played back to you.

To record your own Answer only message via the handset

- Press **Menu**.
- Scroll **▼** to TAM SETTINGS. Press **Menu** to confirm.
- Scroll **▼** to OGM SETTING and press **Menu** to confirm.
- Scroll **▼** to RECORD OGM.

Note: When recording your own Answer Only outgoing message, please remember not to invite your caller to leave a message, as the Answer Only mode will not record incoming messages.

- Scroll **▼** to ANS ONLY and press **Menu** to confirm.

The prompt will announce "Please speak after the tone. To end recording, press square."

- Record your outgoing message. When finished press the **#** key.
Your new outgoing message will be played back to you.

To check or play your outgoing message

You can check and play back your current outgoing message at any time via your base unit or handset.

On the Base

Press the **Ans On/Off** button. The prompt will announce either: "Answer on....." and play your currently selected outgoing message.










Or

"Answer off". If prompt is "Answer off", press the **Ans On/Off** button again and the prompt will announce the current outgoing message.

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Using your answering machine (Telstra 7200a only)



On the handset

1. Press , and press  to TAM SETTINGS. Press  to confirm.
2. Press  to OGM SETTING. Press  to confirm.
3. Press  to PLAY OGM. Press  to confirm.
4. Press  to show desired OGM and press  to listen to the OGM.

To select your outgoing messages via the base unit

1. Press *and hold* the  button until you hear, "Please select outgoing message", then release the button.





Then:

2. To set Answer and Record, press *and release* the  button. Or
3. To set Answer Only, press *and release* the  button. Your chosen setting will be announced over the base speaker.






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To delete your outgoing message via the base unit




You can delete your personalised outgoing message and return to your Telstra 7200a's pre-recorded outgoing message.

1. Press *and hold* . You will hear "Please select outgoing message".
2. Press  to select Answer and Record or press  for Answer Only. The selected message is played.
3. Press . The machine will revert to and play the pre-recorded version of the outgoing message you deleted.



Delete your outgoing message(s) via the handset

1. Press . Scroll  to TAM SETTINGS and press  to confirm.
2. Scroll  to OGM SETTING and press  to confirm.



Using your answering machine (Telstra 7200a only)

3. Scroll  to DELETE OGM and press  to confirm.
4. Select either ANS & REC or ANS ONLY and press  to confirm.


To playback messages via the base unit

1. Press  to play new messages only. The prompt will announce "you have x new messages".
2. Press *and hold*  to playback all messages. The prompt will announce "you have x messages". Your message(s) will be played back, starting with the first message received. At the start of each message, the number of the message is announced.



To playback messages via the handset

1. Press , the screen will display PLAY MESSAGES, press  again to confirm.
2. The screen will display the number of new

messages you have received.


3. To listen to your messages press the  button again.

To pause a message during playback


1. While listening to the message, press the  button. The message will be paused. You will hear a beep every 10 sec.
2. Press the  button again to resume playback.

To skip forward and backward through messages (including fast playback)

During playback:

1. Press the  button to skip forwards to the next message.

If you press *and hold* the  button the current message will be played at one and a half times the speed (fast playback).

Press the  button to return to the start of the current message.

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Using your answering machine (Telstra 7200a only)

- Press again to return to the start of the previous message.


To delete an individual message

- Press the  button on the base unit during message playback.

The prompt will announce, "Message deleted".

To delete all messages

When all messages have been played the prompt will announce, "End of messages. To delete all messages, press delete".

- During the countdown press the  button and the prompt will announce, "All messages deleted". At the end there will be a confirmation tone.


Call screening

You can let your answering machine pick up a call, even if you are in. This allows you to identify the caller and decide whether to take the call.



Make sure the volume on the base unit is set to an

audible level, see page 31. Allow the incoming call to be answered by your Telstra 7200a answering machine as normal. You will hear the caller begin to leave a message.

To screen a call from the base unit

While listening to your caller leaving a message, via the base unit loudspeaker, you can decide to take the call by pressing the  button on the handset.

To screen a call from the handset

- While the caller is leaving the message, **SCREEN?** will appear on the handset display.
- Press  to listen to the caller from the handset.
- Press  to stop the answering machine and speak to the caller.







Using your answering machine (Telstra 7200a only)

Memos

A personal memo can be recorded on your Telstra 7200a and left as a message for another user.


Memos can be up to 3 minutes long.

To record a memo

- Press  on the handset, and scroll  to **TAM SETTINGS** and press  again.
- Scroll  to **MEMO REC** and press  again.
- Record your memo by speaking into the handset. When finished, press .

Message alert








When Message Alert is turned ON, an audible tone will sound every 7-seconds whenever a new message is left.

To set Message Alert On or Off, press *and hold* the  button. the current setting will be announced.

Remote access

You can turn your 7200a answering machine on and off and listen to your messages from most tone dialling telephones. To protect your privacy, messages can only be accessed by entering a 3-digit security code. The pre-set code is 000 and can be changed. If you change the code it is advisable that you make a note of it somewhere safe.

To change your security PIN code

- Press  on base unit. The current PIN is announced.
- On the handset, press  and scroll  to **TAM SETTINGS** then press  again.
- Scroll  to **REMOTE CODE** then press .
- Enter the new 3-digit remote code, then press  again.

Using your answering machine (Telstra 7200a only)

IMPORTANT: You should change the security PIN from the original setting of 000. See “To change your security PIN code” - page 39. If you make a mistake when entering your PIN you will hear “*Incorrect security code, please enter your security code.*” And enter the correct PIN.

Note: If you have new messages they will be played after you have entered your security code.

Note: If you enter your security PIN code incorrectly, after the second attempt, your Telstra 7200a will announce, “*Thank you for calling*” and will then hang up.

Operating your answering machine from another phone

1. Dial your number. When you hear the outgoing message, press *****.
2. The machine announces, “*Please enter your security code*”, use the phone’s keypad to enter your 3-digit PIN. The machine announces “*You have ‘x’ new messages*” and they are played.
3. Using the phone’s keypad you can replay, pause, skip or delete messages and adjust settings.

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- 1 To hear the menu of options.
 - 2 To play/pause your messages.
 - 3 To play new messages only.
 - 4 Once to repeat current message; Twice to skip back to previous messages.
 - 5 To delete the current message. To delete all messages, press **5** when prompted at the end of playback.
 - 6 Twice to skip to the message after.
 - 7 To switch the answering machine off.
 - 8 To play the outgoing message menu, see ‘Outgoing message menu’.
 - 9 To set a new security PIN. Follow the voice prompts.
4. Hang up the phone to end remote access

Using your answering machine (Telstra 7200a only)

Outgoing message menu

You can record an outgoing message (OGM) and set the message type from another telephone.

1. During message playback, press **8**. The machine announces “*Outgoing message menu:*” which is:
 - 2 To play OGM.
 - 3 To record Answer and Record OGM.
 - 4 To record Answer Only OGM.
 - 5 To select Answer and Record OGM.
 - 6 To select Answer Only OGM.
 - 8 To hear OGM menu again.
 - 1 To hear main menu again.
2. When you have selected the option you want, follow the simple voice prompts.

Time saver

The time saver feature is useful if you are out and want to ring in and check if you have received any new messages.

If your answering machine is set to time saver you can check whether you have new messages or not before your answering machine actually answers your call. If you have new messages your answering machine will answer after 2 rings, if you do not have any new messages, it will not answer until 6 rings. This enables you to hang up before you are connected, saving you time and the cost of a call.

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Troubleshooting

No display

- The batteries may be dead. Recharge or replace the batteries, see 'Replacing the handset batteries', page 44.
- Is the handset switched off? To switch the handset on, see page 17.

No dial tone

- Check that the telephone line cord is plugged into the phone socket.
- Check that the base is connected to the mains power and switched on.

You cannot link up with the base

- Check that the base is connected to the mains power and switched on.
- Are you out of range? Move the handset closer to the base.
- Are the batteries low or flat? If so, charge the batteries or replace them if necessary.
- If using more than one base, check that you are connected to the correct base, see page 26.

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No ring on the handset

- Check that the ringer volume is switched on, see page 23.
- Check that the base is plugged into the phone socket and that it is also connected to the mains power and switched on.

Buzzing noise on my radio, TV, computer or hearing aid

- Sometimes, your Telstra 7200/7200a and other cordless telephones can interfere with other electrical equipment if placed too close. Try moving it at least one metre away from such appliances.

Troubleshooting

The phone does not appear to be working

- Check that the base is plugged into the mains socket and switched on.
- Check that you are using the correct mains power adaptor.
- Check that the handset has slotted correctly into the base.
- Check that the handset batteries have been correctly fitted.

Interference on my cordless handset

- Move the base unit at least 1 metre away from other electrical appliances
- If you have an ADSL internet service ensure correct filters are installed to prevent interference

Telstra TechHelp line 1300 369 193

- Call the dedicated Telstra 7200/7200a Helpline:
- if you are having difficulties using your Telstra 7200/7200a
 - if you need replacement batteries or mains power lead

General information

Replacing the handset batteries

After a time, you may find that the handset batteries are running out of charge more quickly. This is a standard sign of wear and the batteries will need replacing. Rechargeable batteries can be purchased from TecHelp line on 1300 369 193. Slide off the battery compartment cover and remove existing batteries. Insert new batteries and replace the compartment cover.

IMPORTANT

This equipment is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made for access to emergency services.

Please note

Telstra accepts no responsibility for damage caused to your Telstra 7200/7200a handset by using any other type of batteries.

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Safety - General

- Only use the power supply included with the product. Using an unauthorised power supply will invalidate your guarantee and may damage the telephone.
- Use only the approved rechargeable batteries supplied. Spare rechargeable batteries can be purchased from TecHelp line on 1300 369 193.
- Do not open the handset (except to replace the handset batteries) or the base. This could expose you to high voltages or other risks. Contact TechHelp for all repairs.
- Radio signal transmitted between the handset and base may cause interference to hearing aids.
- It is recommended that advice from a qualified expert be sought before using this product in the vicinity of emergency/intensive care medical equipment.
- Your product may interfere with other electrical equipment, e.g. TV and radio sets, clock/alarms and computers if placed too close. It is recommended that you place your product at least one metre away from such appliances to

General information

- minimise any risk of interference.
- Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

Cleaning

Simply clean the handset and base with a damp (not wet) cloth, or an anti-static wipe. Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental

- Do not expose to direct sunlight.
- The product may heat up when the batteries are being recharged or during prolonged periods of use. This is normal. However, we recommend that to avoid damage you do not place the product on antique/veneered wood.
- Do not stand your product on carpets or other surfaces, which generate fibres, or place it in locations preventing the free flow of air over its surface.
- Do not submerge any part of your product

- in water and do not use it in damp or humid conditions, such as bathrooms.
- Do not expose your product to fire, explosive or other hazardous conditions.
- There is a slight chance that your phone could be damaged by an electrical storm. We recommend that you unplug the power and telephone line cord from the base for the duration of the storm.

Telstra Accessories and replacement items

For a full range of accessories and replacement items for Telstra products, please call 1300 369 193.

How many telephones can you have?

All items of telephone equipment have a Ringer Equivalence Number (REN), which is used to calculate the number of items, which may be connected to any other telephone line. Your Telstra 7200/7200a has a REN of 0.1. A total REN of 3 is allowed, if the total REN of 3 is exceeded, the telephone may not ring. With different telephone types there is no guarantee of ringing, even when the REN is less than 3.

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Customer service & Product warranty

IMPORTANT

Please retain this booklet with your sales receipt as proof of the date of purchase

Customer Service

If you require assistance in operating this product please call the TechHelp Information Line on 1300 369 193 or contact us by e-mail at: tcpsupport@ingrammicro.com.au

If you are trying to access a Telstra Network Service and require assistance specifically related to the network service or would like to subscribe to the service, contact Telstra on 132200 for residential or 132000 for business.

Product Warranty

Subject to the conditions below, Telstra guarantees this product against any defect in materials or workmanship under conditions of normal use for a period of 24 months from date of purchase.

The benefits conferred by this warranty are in addition to other warranties and remedies that are implied under the Trade Practices Act and similar State and Territory laws

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(Statutory Rights).

Subject to your Statutory Rights, the goods will not be eligible for service under this warranty if:

- Proof of purchase cannot be provided;
 - The defect was caused by an accident, misuse, abuse, improper installation or operation, vermin infestation, lack of reasonable care, unauthorised modification, loss of parts, tampering or attempted repair by a person not authorised by Telstra; or
 - The product has been damaged by lightning or a mains power surge.
- To obtain service during the terms of this warranty call the TechHelp Information Line on 1300 369 193 or contact us by e-mail at: tcpsupport@ingrammicro.com.au

If it is necessary to have the product serviced, the Customer Service Representative will inform you of the product return process.

Please ensure that:

- You provide proof of purchase;
- Your product is suitably packaged; and
- You have included all components

from the original purchase.

Subject to your Statutory Rights:

- Any claim under this warranty is limited to the cost of repair or replacement of the product; and
- If the goods are found to be in sound working order by the authorised service centre, you may be charged a fee for service and for any other direct costs associated with having the product delivered for service.

For your records

Date of purchase: _____

Place of purchase: _____

Serial number: _____

For guarantee purposes proof of purchase is required so please keep your receipt.

www.telstra.com

