

Critical Information Summary

This summary does not reflect any discounts or promotions which may apply from time to time.



Microsoft Project for Office 365

Information about the service

Your plan is for a Microsoft Project Application which is available through the Telstra Apps Marketplace.

Microsoft Project Essentials is offered as an add-on for customers who have Project Professional and/or Project Premium.

Microsoft Project Professionals is a solution for project management in the cloud through desktop client and web-browser, hosted by Microsoft. You need a user licence for each user of the application.

Microsoft Project Premium is a complete project and portfolio management solution, hosted by Microsoft. It includes desktop management capabilities as a subscription to download for up to 5 compatible devices per user. You need a user subscription licence (User SL) for each user of the application.

Telstra Apps Marketplace

The Telstra Apps Marketplace is a web-based marketplace that enables you to purchase and manage various software applications that we make available from time to time.

You need an internet connection to access the Telstra Apps Marketplace. To start using the Telstra Apps Marketplace, visit marketplace.telstra.com and create an account.

You may need to meet minimum system requirements to use certain applications available on the marketplace, which will be set out on marketplace.telstra.com and Our Customer Terms.

You're responsible for ensuring that you meet these requirements.

Minimum Term

Minimum Term Casual. There is no fixed or minimum term but you need to give us 30 days notice to cancel your Microsoft® Project, Microsoft Project Lite or Microsoft Project Pro for Office 365 application.

What's included

Plans and Applications	Microsoft Project Essentials	Microsoft Project Professionals	Microsoft Project Premium
Download as a subscription for up to 5 compatible devices		✓	✓
Update tasks, submit timesheets and share documents	✓	✓	✓
Plan projects using familiar scheduling tools		✓	✓
Use business intelligence tools and manage project resources		✓	✓
Model different portfolio scenarios and gain insights with project data			✓
Plan and manage enterprise resources			✓

Users must have a compatible mobile device to access the Microsoft Project Essentials, Project Professionals or Project Premium for Office 365 application on their mobile.

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Information about pricing

Your Minimum monthly charge

Plan	Charge per user per month
Microsoft Project Essentials	\$10.56
Microsoft Project Professional	\$45.32
Microsoft Project Premium	\$83.05

Early Termination Charge

There are no Early Termination Charge.

Other information

Manage your service online

You can manage your Telstra Apps Marketplace applications online at marketplace.telstra.com

Billing

The pricing in this Critical Information Summary is for a full billing cycle but your first bill may include pro rata charges for part of the month if you started or changed your plan part way through a billing period. Refer to the 'Important information about your first bill' section below for more information.

Important information about your first bill

When you first start a plan or change your plan part way through a billing period, your first bill will include your minimum monthly charge in advance. It will also include a proportion of your minimum monthly charge based on the number of days left in the billing period.

To opt into receiving paperless billing, visit telstra.com/emailbill to request an email bill and/or set up direct debit. For more information on other bill payment options, go to telstra.com/billpay

We're here to help

You'll find more information at telstra.com/business. If you have questions about your bill, technical support service or connection, please call us on 13 2000 or 1800 808 981 (TTY).

Complaints or disputes

If you need to make a complaint you can:

- call 13 2000 and say "complaint"
- call your Account Representative if you have one
- visit telstra.com/business/complaints

Further investigation

If we can't resolve your complaint to your satisfaction, you can contact the Telecommunications Industry Ombudsman by phone on 1800 062 058. For full contact information go online at tio.com.au/about-us/contact-us

This is a summary only – the full legal terms for this Plan are contained in your agreement with Telstra and Our Customer Terms which is available at telstra.com.au/customer-terms/