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# BILL REPORTING AND ANALYTICS

Our range of Bill Reporting and Analytics solutions can provide you with easy access to a range of detailed Telstra billing data to help you manage your telecoms expenditure. Our solutions draw on our unique knowledge of your Telstra products and services combined with advanced bill reporting technologies.

They not only help improve visibility of costs and usage, they can deliver insights to improve your operations and control your spend.

Depending on your requirements and the complexity of your business environment, you can choose from self-service or managed solutions:

• **T Analyst™ service**: A complimentary self-serve online billing and reporting application with additional consulting services available to get you started.

• **Managed T Analyst service and Managed Bill Reporting System**: Telstra -managed services with powerful administration and reporting features. The services also come with detailed design consultation and deployment.

| Features | Benefits |
|---|---|
| **T Analyst service**<br>Offers access to our T Analyst online bill reporting application at no cost. It's ideal if you don't need additional support or customisation to manage your reports or cost centre hierarchy.<br><br>The service includes:<br><br>• self-serve access to detailed billing and cost data<br><br>• pre-defined and customisable reports and graphs to see expenditure, exception and usage data company-wide, or drill down to individual cost centres/employees<br><br>• ability to create hierarchies to reflect your cost centre structures<br><br>• export data in .PDF and .CSV to create your own analysis reports<br><br>• ability to create trend reports – for the last 3, 6 or 12 months<br><br>• access to training materials such as user guides and training videos<br><br>• option to automatically receive monthly bills in your inbox, schedule reports for regular delivery, or request copies to be delivered by email to others in your business. | • Save time and effort – a simpler way to organise and manage your Telstra invoices.<br><br>• Helps you control your spend and usage more effectively.<br><br>• Archive summaries and bills for tax purposes and record keeping.<br><br>• Convenient, anytime access via the internet. |
| **T Analyst Design Consulting Service**<br>Our experts can customise the T Analyst solution for your bill reporting and business process requirements. Charged as fee for service.<br><br>Deliverables can include:<br><br>• a scoping review to understand your requirements. The review will focus on understanding:<br>– migration of historic billing or hierarchy data from another tool<br>– the reports (both standard and custom) for distribution (including the recipient details)<br>– setup of cost centre hierarchies and allocations<br>– review and handover of the agreed T Analyst configuration<br>– face-to-face consultation. | • Helps ensure your solution is designed and set up in a way that can meet your business needs, helping provide you with optimal visibility and control of your Telstra telecoms expenses. |
| **T Analyst Onboarding Service**<br>If you have detailed reporting needs, complex cost centre structures or need assistance to get started, we can provide additional help over and above the complimentary onboarding service. Charged as fee for service.<br><br>Assistance can include:<br><br>• support for multiple T Analyst reports (custom and managed)<br><br>• support for complex cost centre setup, eg complex hierarchies or large number of cost centres<br><br>• support to set up multiple users who need to view and manage reports. | • Can provides assistance to set up your reports, cost centre structures and users, allowing you to easily manage the T Analyst service yourself going forward. |

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|---|---|
| **T Analyst Training Service**<br>This provides customised group training for your key people on how to use the T Analyst service and manage changes and reports. Charged as fee for service.<br><br>Deliverables include:<br><br>• preparation of training material<br><br>• delivery of training by our professional trainer<br><br>• T Analyst service demonstration using your billing data<br><br>• leave behind materials. | • Helps your staff to master the solution in less time.<br><br>• Helps enable you to maximise the value that the T Analyst service can deliver to your operations. |
| **Managed T Analyst service and Managed Bill Reporting System**<br>These managed services provide support to set up and manage your reports or cost centre hierarchy on an ongoing basis.<br><br>We will work with you to determine the features that your business needs and determine the solution that can deliver most value to your business.<br><br>The services include:<br><br>• consulting service to understand your bill reporting requirements<br><br>• direct access to a dedicated Telstra bill reporting specialist<br><br>• monthly management and maintenance of your cost centre hierarchy – employee and department adds, moves and changes<br><br>• creation of up to five new customised reports each month<br><br>• monthly management and maintenance of your user profile data<br><br>• option of monthly report distribution and executive dashboards. | • Ideal if you have complex environments or frequent staff and hierarchy changes.<br><br>• Helps to reduce the effort and time of managing your Telstra telecommunications spend and bill reporting.<br><br>• Can lower your administration costs.<br><br>• Can be tailored to suit your needs. |

contact your telstra account executive
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