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| telstra spectrum |  | Telstra - It's how we connect **INBOUND SERVICES****APPLICATION FORM FOR COMPLEX SERVICES** Send completed forms by **Email**: TBSFreeCall1800SA@team.telstra.com or by **Fax:** 1800 257 195.For further assistance please contact your Telstra Representative  |
| **Company Name** is the legal entity under which the service will be registered. In this Application Form, references to "you", "I" or “us” refer to the Company.**ACN / ABN** is Australian Company Number or Australian Business Number.**Trading / Business Name** is not a legal entity but is the name under which your business trades.**Contact Name** is the person representing the Customer for billing and contract administration.**Site Administrator Contact** is the person representing the Company for any technical issues relating to the service. This person may differ from the contact person. |  | **CUSTOMER DETAILS**

|  |  |
| --- | --- |
| Company Name |       |
| ACN or ABN |       |
| Billing Address |       |
| Trading / Business Name |       |
| If a Person: Drivers Licence # |       | Date of Birth: |       |

**CONTACT DETAILS**

|  |  |
| --- | --- |
| Contact Name |       |
| Service Address |       |
| Telephone No | (     )      |
| Facsimile No | (     )      |
| E-Mail Address |       |

**SITE ADMINISTRATOR CONTACT DETAILS**

|  |  |
| --- | --- |
| Contact Name |       |
| Telephone No | (     )      |
| Facsimile No | (     )      |
| E-Mail Address |       |

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| Please indicate whether you require a new Telstra Account or have an existing Telstra Account.If you have an existing Telstra Account, you may provide us with a Billing Reference ID which should be 16 alphanumeric characters in length. The Billing Reference ID will identify bills for your Inbound Service if the Account Number is used for multiple services. |  | **BILLING DETAILS**[ ]  New Account OR [ ]  Bill Services to existing AccountFor new accounts your bill will be sent to the address listed in the billing address above. If you have an existing Telstra Account, please specify your Account / Full National Number (FNN), Billing Reference ID and Billing Aggregator No (if applicable):

|  |  |
| --- | --- |
| Existing Account No. / FNN |       |
| Billing Reference ID |       |
| Billing Aggregator No. |       |
| These account numbers ***must*** match the legal entity in the section above.

|  |  |
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| **Purchase Order Number** (If applicable): |       |
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| Inbound Extra 4 is a discount applied to Inbound Services. The details of the applicable discounts are set out in the Inbound Services section of Our Customer Terms. |  | **DISCOUNT - INBOUND EXTRA 4**Please tick the box below if you would like to register the Inbound Service you are applying for in this application form for the Inbound Extra 4 discount.[ ]  I would like to register for the Inbound Extra 4 discount**Note:** Inbound Extra 4 will not be applied if any other discounts or customised pricing exists. |
| You must complete the password and authorisation details for at least one contact person to manage your Inbound Services.**Note**: The authorising contacts and passwords will be needed to make future modifications to your Inbound Services. |  | **SERVICE PASSWORDS AND AUTHORISATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| Name*Mr/Ms/Mrs First Name, Surname* | Phone Number | Password | Authorisations *(please tick at least 1 box per person)* |
| Authorised email address | All Adds Moves & Changes  | Service Manager *(refer page 14)* | Emergency Redirect*(refer page 13)* |
|       |       |       |       | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  |

 |
| **Administratively Allocated Numbers** These are freephone or local rate number allocated to us which we then allocate to you.**Note**: This number is not guaranteed until confirmed in writing after connection. **Porting** If you tick Yes in this part, a Porting Authority Form must be completed and submitted with this application form.**Answer Point** If you tick Yes in this part, this service will be made secure so that it is not available to be dialled directly. Only calls defined by the parent service will be routed to the secure backbone e.g. the parent service may define calls from an entire State to be routed to a secure backbone. A secure backbone can then be divided into many destinations.If your Inbound Service is to be an answer point for an existing Inbound Service, you must complete an “Adds, Moves, Changes” form for the existing Inbound Service.If your Inbound Service is to be an answer point for another Inbound Service that you have not yet applied for, you must complete a separate Inbound Service application form for the other Inbound Service.**EROU** If your EROU number will be ported into Telstra from another carrier, a Porting Authority Form must be completed and submitted with this application form.If the number is an EROU number, you must be the registered Rights of Use (ROU) holder or be able to satisfy us that you have the right to use the EROU number.Please ensure that your details contained in the Customer Details section of this application form match your details on the ACMA Rights of Use Register. |  | **SERVICE DETAILS**I would like to register for the following Inbound Service: Priority One3 [ ]  Priority 1300 [ ]  Freecall One8 [ ]  Freecall 1800 [ ] Is the number you want activated an Enhanced Rights of Use number? [ ]  Yes (Proceed to Enhanced Rights of Use Numbers section on next page)[ ]  No (Complete details below)**Administratively Allocated Numbers**1. Have you arranged for the number to be ‘Held’?

[ ]  No Please note that the next available number will be allocated[ ]  Yes Please fill out the details below:

|  |  |
| --- | --- |
| **Held Number:** |       |
| **IND User ID:** |       |

1. Will the Administratively Allocated Number be ported into Telstra from another carrier?

[ ]  Yes Please state the number:       [ ]  No1. Is this new Inbound Service to be an answer point to an existing Inbound Service?

[ ]  Yes Please state the primary number being directed to this number:      (A secure backbone must be a 1800 number).[ ]  No**ENHANCED RIGHTS OF USE (EROU) NUMBERS**(Note: an EROU number is a number that is allocated by auction and registered by the Australian Communications and Media Authority to a Rights of Use (ROU) holder.) Is the number an EROU number? [ ]  Yes Please state number:      [ ]  No If no, you will require an Administratively Allocated Number - see above.Will the EROU number be ported into Telstra from another carrier?[ ]  Yes[ ]  NoPlease select one of the following:[ ]  I am the registered ROU Holder for the EROU number; or[ ]  I have a licence to use the EROU number from a third party (please attach evidence of your licence to use the EROU number from a third party to this application form); or[ ]  To apply for a PhoneWord licence from Telstra, please use the PhoneWords application form. |
|  |  | **INBOUND VALUE ADDED SERVICES**Will this service be managed via your existing IN-Control service? [ ]  Yes (please list one of your Inbound services currently accessed by IN-Control)      Do you want this service to appear in your IN-Control Call Direct service? [ ]  Yes (please list one of your existing Inbound services)       Do you want this service to appear in your Telstra Analyser Online Reports? [ ]  Yes (please list one of your existing Inbound services)       Please indicate if this application is made in conjunction with a Network IVR / Speech / CTI service/request.[ ]  Network IVR [ ]  Speech Solutions [ ]  CTI  |
| **Note:** If you have requested a licence from Telstra for the right to use an EROU number, the commencement of the licence will be the same date as the activation date. |  | **ACTIVATION DATE**If we accept your application, we will activate your Inbound Service within a reasonable time after your application has been accepted.  |
| Customers can direct calls from predetermined regions to specific answering numbers. **Please select only oneof the following three Mandatory Features.****Note**: International termination is permitted and therefore an international number is allowed.If you select Area Code Manager, please fill in the Call Collections section of this application form. |  | **MANDATORY FEATURES****All of Australia including Mobiles**[ ]  Yes Please state the answering point destination:      **Or** **All of Australia excludingMobiles**[ ]  Yes Please state the answering point destination:      **Or** **Area Code Manager** (Parts of Australia – Please complete Page 5 & 6)[ ]  Yes |
| You may select one or more of the standard features to apply to your Inbound Service. These may be used in conjunction with any of the above Mandatory Features.No additional charges apply. |  | **STANDARD FEATURES**

|  |  |
| --- | --- |
| [ ]  Advanced Mobile Manager (Page 5&6) | [ ]  Time & Day Manager (Page 7) |
| [ ]  Call Splaying (Page 9) | [ ]  Call Overflow (Page 10) |

**You must complete the applicable section of this application form below for each standard feature that you select.** |
| International Origination allows you to receive international calls to an Inbound Service.**Note:** You may use Standard routing features, however you cannot route on country of origin. |  | **INTERNATIONAL ORIGINATION** Please indicate whether you would like to apply for International Origination for your Inbound Service:[ ]  Yes, I would like to apply for International Origination (**Note:** There are no usage charges for international originated calls terminating on a fixed line. The caller pays IDD rates.[ ]  No, I do not want to apply for International OriginationIf you selected yes, please indicate the answer point to which you would like international calls to be directed:(     )      |
| You may select one or more of the enhanced features to apply to your Inbound Service. These may be used in conjunction with any of the Mandatory or Standard Features. **Note**: Additional charges apply. |  | **ENHANCED FEATURES**

|  |  |
| --- | --- |
| [ ]  Local Area Manager (Page 11) | [ ]  Postcode Manager (Page 11) |
| [ ]  CCD Manager (Page 11) | [ ]  Traffic Allocator (Page 12) |
| [ ]  Redirect (Page 13) | [ ]  Silver Service (Page 14) |
| [ ]  Service Manager (Page 13) | [ ]  SMS Manager (Page 5) |

**You must complete the applicable section of this application form below for each enhanced feature that you select.** |

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| **SMS Manager** allows text to be sent via your Inbound Number to a answer point capable of receiving the text.**Note:** The selected answer point must be active prior to adding SMS Manager.**Note:** SMS Origination is only available from Telstra and Optus mobile networks.All text messages will be delivered to a single answer point and cannot be geographically routed or used in conjunction with other Inbound features. |  | **SMS MANAGER**Please complete this section if you would like to register for SMS Manager.SMS answer point (select one): [ ]  Telstra Desktop Messaging - Account Number:       Mobile Number:(04)       [ ]  Telstra Integrated Messaging- Account Number:       Mobile Number:(04)      [ ]  Access Manager Mobile Number:(04)      [ ]  Mobile Handset Mobile Number:(04)       |
| **Area Code Manager** allows you to route fixed originated calls based on Area Codes.**Advanced Mobile Manager** allows you to direct mobile calls to a unique answer point, based on the Mobile Service Areas (MSAs) that the mobile caller is calling from. |  | **AREA CODE MANAGER AND ADVANCED MOBILE MANAGER**Complete the section on the **next page** if you have selected Area Code Manager or Advanced Mobile Manager in the Mandatory/Standard Features section. A separate page for each answering point destination is required.Have you attached additional sheets?[ ]  Yes, please list how many sheets:       [ ]  No |

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| **CALL COLLECTION AREA (CCA) 1 OF**       Note: Please return a separate page for each answering point destinationCCA Name       Answer Point Number for this Call Collection Area (including area code): (     **)**      |
| **NSW** | **Fixed** | **Mobile** | **VIC** | **Fixed** | **Mobile** | **WA** | **Fixed** | **Mobile** |
| NSW - all individual areas listed below | [ ]  | [ ]  | VIC - all individual areas listed below | [ ]  | [ ]  | WA - all individual areas listed below | [ ]  | [ ]  |
| **Or Individual Areas** |  |  | **Or Individual Areas** |  |  | **Or Individual Areas** |  |  |
| Sydney Metro | [ ]  02 8 02 9 | [ ]  | Melbourne Metro | [ ]  03 8 03 9 | [ ]  | Perth Metro | [ ]  08 92 08 94 08 61-5 | [ ]  |
| Wollongong | [ ]  02 42 | [ ]  | Swan Hill (Incl some NSW) | [ ]  03 50 03 40 | [ ]  | Kalgoorlie | [ ]  08 90 08 60 | [ ]  |
| Gosford | [ ]  02 43 | [ ]  | Sale | [ ]  03 51 03 41 | [ ]  | Port Hedland | [ ]  08 91 | [ ]  |
| Nowra | [ ]  02 44 | [ ]  | Geelong | [ ]  03 52 03 42 | [ ]  | Wongan Hills | [ ]  08 95 | [ ]  |
| Windsor | [ ]  02 45 | [ ]  | Ballarat | [ ]  03 53 03 43 | [ ]  | Northam | [ ]  08 96 | [ ]  |
| Campbelltown | [ ]  02 46 | [ ]  | Bendigo (Incl some NSW) | [ ]  03 54 03 44 | [ ]  | Bunbury | [ ]  08 97 | [ ]  |
| Penrith | [ ]  02 47 | [ ]  | Hamilton | [ ]  03 55 03 45 | [ ]  | Katanning | [ ]  08 98 | [ ]  |
| Goulburn | [ ]  02 48 | [ ]  | Korumburra | [ ]  03 56 | [ ]  | Carnarvon | [ ]  08 99 | [ ]  |
| Newcastle | [ ]  02 49 02 40 | [ ]  | Wangaratta (Incl some NSW) | [ ]  03 57 | [ ]  | Iterra WA\* | [ ]  |  |
| Albury (Incl some Vic) | [ ]  02 60 | [ ]  | Shepparton (Incl some NSW) | [ ]  03 58 | [ ]  | Central Reserves & Southern Central Reserves Including Warburton (choose NT South) |
| Yass | [ ]  02 62 | [ ]  | Mornington | [ ]  03 59 | [ ]  | **SA** | **Fixed** | **Mobile** |
| Bathurst | [ ]  02 63 02 53 | [ ]  | Deniliquin (see NSW) |  |  | SA - all individual areas listed below | [ ]  | [ ]  |
| Cooma (Incl some Vic) | [ ]  02 64 | [ ]  | Iterra VIC\* | [ ]  |  | **Or Individual Areas** |  | [ ]  |
| Bega | [ ]  02 64 | [ ]  | **QLD** | **Fixed** | **Mobile** | Adelaide Metro | [ ]  08 81-4 08 70-4 | [ ]  |
| Muswellbrook | [ ]  02 65 02 55 | [ ]  | QLD - all individual areas listed below | [ ]  | [ ]  | Gawler (incl some Vic) | [ ]  08 85 | [ ]  |
| Casino | [ ]  02 66 02 56 | [ ]  | **Or Individual Areas** |  | [ ]  | Kangaroo Island | [ ]  08 85 | [ ]  |
| Tamworth (Incl some Qld) | [ ]  02 67 02 57 | [ ]  | Brisbane Local | [ ]  07 3 07 34 | [ ]  | Port Pirie | [ ]  08 86 | [ ]  |
| Parkes | [ ]  02 68 02 58 | [ ]  | Brisbane Outer (Non local calls from the Brisbane Metro Area) | [ ]  07 34 | [ ]  | Bordertown (incl some Vic) | [ ]  08 87 | [ ]  |
| Narrandera | [ ]  02 69 02 59 | [ ]  | Cairns | [ ]  07 40 | [ ]  | Kadina | [ ]  08 88 | [ ]  |
| Deniliquin | [ ]  03 58 | [ ]  | Maryborough | [ ]  07 41 07 43 | [ ]  | Broken Hill (see NSW) |
| Broken Hill (some SA) | [ ]  08 80 | [ ]  | Toowoomba(some NSW) | [ ]  07 46 07 45 | [ ]  | Iterra SA\* | [ ]  |  |
| Iterra NSW\* | [ ]  |  | Townsville | [ ]  07 47 07 44 | [ ]  | **TAS** | **Fixed** | **Mobile** |
| **NT** | **Fixed** | **Mobile** | Rockhampton | [ ]  07 49 07 48 |  | All of Tasmania | [ ]  | [ ]  |
| All of NT | [ ]  | [ ]  | Nambour | [ ]  07 54 07 53 | [ ]  | **Or Individual Areas** |  |  |
| **Or Individual Areas** |  |  | Beaudesert (incl some NSW) | [ ]  07 55 07 56 |  | Hobart Metro | [ ]  03 62 | [ ]  |
| Darwin Local | [ ]  08 89 08 79 | [ ]  | Iterra QLD\* | [ ]  |  | Launceston Local | [ ]  03 63 03 67 | [ ]  |
| NT North | [ ]  08 89 | [ ]  | **ACT** | **Fixed** | **Mobile** | Tas South | [ ]  03 62 | [ ]  |
| NT South | [ ]  08 89 | [ ]  | Canberra Local | [ ]  | [ ]  | Tas North East | [ ]  03 63 | [ ]  |
| Iterra NT\* | [ ]  |  | **Satellite Mobiles** |  |  | Tas North West | [ ]  03 64 | [ ]  |
|  |  |  | All of Australia |  | [ ]  | Iterra TAS\* | [ ]  |  |
| **\*Iterra calls** are calls made from Iterra Satellite services. Iterra Satellite services are fixed or transportable satellite systems designed for communications on or off the beaten track. It provides secure access to the public switched telephone service wherever you may be, letting you use the Internet, fax head office or simply dial home. |

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| **Time and Day Manager** lets you divert calls to alternative telephone numbers based on the time and day the call is made. For example, customers can divert calls after hours to their home number or to MessageBank. |  | **TIME AND DAY MANAGER**[ ]  I would like to register for Time and Day Manager.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Event** | **Day/s of Week** | **Time/s****(specify time by 24 hour clock)** | **Answering Point Destination** | **Time Zone (state)** |
| *sample* | *Mon – Fri* | *09:00 – 17:00* | *(03) 99991111* | *VIC* |
| *sample* | *Mon – Fri* | *Outside above hours* | *(03) 99999999* | *VIC* |
| *sample* | *Sat & Sun* | *All day* | *(03) 99998888* | *VIC* |
| 1       |       |       |       |       |
| 2       |       |       |       |       |
| 3       |       |       |       |       |
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| 5       |       |       |       |       |
| 6       |       |       |       |       |
| 7       |       |       |       |       |
| 8       |       |       |       |       |
| 9       |       |       |       |       |
| 10       |       |       |       |       |
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| **Special Day** Where a special day/date has been nominated, calls will only be routed to the nominated answer point for that day.Please specify the name, date time and time zone of the special day and the answering point you would like calls diverted to on that day. |  | **SPECIAL DAYS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Special Day Name** | **Date** | **Time/s** | **Answering Point Destination** | **Time Zone** |
| *eg Company Holiday* | *02/01/04* | *All Day* | *0898888888* | *VIC* |
|       |       |       |       |       |
|       |       |       |       |       |

**For more Time and Day Manager Events, Public Holidays or Customer Special Day Calendar Events please photocopy this page and return with your application.**Have you attached additional sheets?[ ]  Yes, please list how many sheets:      [ ]  No |
|  |  |

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| **PUBLIC HOLIDAYS** |
| Public Holidays (based on state wide Public Holidays proclaimed or gazetted by a government (ie Federal/State/Local) or judicial authority that are to be observed within a state, territory or locality)**Note**: Please return a separate page for each answering point destinationAnswer Point number for this Public Holiday selection (including area code): **(**     **)**      |
| **National** |
| [ ]  | New Year’s Day | [ ]  | Christmas Day | [ ]  | Good Friday | [ ]  | Easter Monday |
| **WA** | **ACT** | **NT** | **SA** |
| [ ]  | Labour Day | [ ]  | Canberra Day | [ ]  | Easter Saturday | [ ]  | Easter Saturday |
| [ ]  | ANZAC Day Holiday | [ ]  | Easter Saturday | [ ]  | ANZAC Day Holiday | [ ]  | ANZAC Day Holiday |
| [ ]  | Foundation Day | [ ]  | ANZAC Day Holiday | [ ]  | May Day | [ ]  | Adelaide Cup Day |
| [ ]  | Queen’s Birthday (WA) | [ ]  | Queen’s Birthday | [ ]  | Queen’s Birthday | [ ]  | Queen’s Birthday |
| [ ]  | Boxing Day | [ ]  | Bank Holiday\* | [ ]  | Picnic Day | [ ]  | Labour Day |
| [ ]  | Australia Day Holiday | [ ]  | Labour Day | [ ]  | Boxing Day | [ ]  | Proclamation Day |
|   |  | [ ]  | Boxing Day | [ ]  | Australia Day Holiday | [ ]  | Australia Day Holiday |
|  |  | [ ]  | Australia Day Holiday  |  |  |  |  |
|  |  | [ ]  | Family and Community Day |  |  |  |  |
| **NSW** | **VIC** | **QLD** | **TAS** |
| [ ]  | Easter Saturday | [ ]  | Labour Day | [ ]  | Easter Saturday | [ ]  | Regatta Day\*  |
| [ ]  | ANZAC Day Holiday | [ ]  | Easter Saturday | [ ]  | ANZAC Day | [ ]  | Eight Hours Day |
| [ ]  | Queen’s Birthday | [ ]  | ANZAC Day | [ ]  | Labour Day | [ ]  | ANZAC Day |
| [ ]  | Bank Holiday\* | [ ]  | Queen’s Birthday | [ ]  | Queen’s Birthday | [ ]  | Queen’s Birthday |
| [ ]  | Labour Day | [ ]  | Melbourne Cup Day\* | [ ]  | Brisbane Show Day\* | [ ]  | Boxing Day |
| [ ]  | Boxing Day | [ ]  | Boxing Day | [ ]  | Boxing Day | [ ]  | Australia Day Holiday |
| [ ]  | Australia Day | [ ]  | Australia Day Holiday | [ ]  | Australia Day Holiday |  |  |
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| **Call Splaying** allows you to share calls in 1% increments between 1 to 10 telephone numbers or locations based on their ability to handle the workload. For example, 60% of the calls answered at one location and 40% of calls at another location (averaged over 100 call attempts). The Call Splaying percentages must total 100%. |  | **CALL SPLAYING**[ ]  I would like to register for Call Splaying.

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| --- | --- |
| **Call Collection Area (Name)**       | **Call Collection Area (Name)**       |
|  | **Answering Point Destination****(include area code)** | **Call Splaying % to Answering Point Destination** | **Answering Point Destination****(include area code)** | **Call Splaying % to Answering Point Destination** |
| Answering Point 1 |       |       |       |       |
| Answering Point 2 |       |       |       |       |
| Answering Point 3 |       |       |       |       |
| Answering Point 4 |       |       |       |       |
| Answering Point 5 |       |       |       |       |
| Answering Point 6 |       |       |       |       |
| Answering Point 7 |       |       |       |       |
| Answering Point 8 |       |       |       |       |
| Answering Point 9 |       |       |       |       |
| Answering Point 10 |       |        |       |        |
| **Total Call Splaying %** |       | 100% |       | 100%      |

**For more than two Call Collection Areas, please photocopy this page for each additional Call Collection Area and return with application.**Have you attached additional sheets?[ ]  Yes, please list how many sheets:      [ ]  No |

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| **Call Overflow** You can direct incoming calls to an alternative telephone number when the original telephone number is busy or not answered. Calls can be overflowed up to three times. A general Telstra recorded voice announcement will be heard on the final overflow. It is recommended that Telstra MessageBank be used for the final overflow to ensure you do not miss any calls. You can select a Call Overflow maximum ring-time of 80 seconds with a minimum of 10 seconds required for the final overflow answer point.**Note:** Call Overflow may conflict with existing programming where the answering point destination is: Spectrum ACD/ UCD/ Hunt Line Group, Spectrum Attendant Console, Siteline Indial, or an Indial PABX extension (excluding ISDN Indial and MFC Indial). |  | **CALL OVERFLOW**[ ]  I would like to register for Call Overflow.

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|  | **Answer Point number** | **Busy** | **No Answer** | **Call Overflow time****(on No Answer)****Note: maximum 80 seconds in total** |
| Answering Point 1(as listed in the Mandatory Features section) |       | [ ]  | [ ]  |       |
| Overflow Destination 1 |       | [ ]  | [ ]  |       |
| Overflow Destination 2 |       | [ ]  | [ ]  |       |
| Overflow Destination 3 |       | [ ]  | [ ]  |       |

For more Answer Point numbers, please photocopy this page for each additional Call Collection Area and return with application.Have you attached additional sheets?[ ]  Yes, please list how many sheets:      [ ]  No |

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| **Postcode Manager** allows you to define a unique answer point for calls originating in each Australia Post postcode boundary. The data required for Postcode Manager is sourced from the Telstra White Pages and is provided as part of the Postcode Manager feature. Where exchanges cannot supply full Calling Line Identification, this feature will be limited. Postcode Manager is subject to technical availability for some services.**CCD Manager** allows you to define a unique answer point for calls originating in each Census Collection District (CCD). The data required for CCD Manager is sourced from the Telstra White Pages and is provided as part of the CCD Manager feature. Where exchanges cannot provide full Calling Line Identification, this feature will be limited. CCD Manager is subject to technical availability for some services.**Local Area Manager** allows you to define call collection areas based on Telstra Exchange boundaries where calls are routed to one answer point for each group of one or more Telstra exchange areas specified by you. It is based on approximately 5000 exchange areas. |  | **POST CODE MANAGER, CCD MANAGER AND LOCAL AREA MANAGER****Postcode Manager**[ ]  I would like to register for Post Code ManagerPlease supply with this application form a separate list of the Post Codes you would like assigned to specific Answering Point Destinations.Have you attached additional sheets? [ ]  Yes, please list how many sheets:      [ ]  NoIf you require more than 20 Post Codes that need to be assigned to Answering Point Destinations, we will contact you to arrange for a soft copy. For example, a text file to be forwarded to us.Do you require us to contact you to arrange the above? [ ]  Yes [ ]  No**CCD Manager**[ ]  I would like to register for CCD Manager[ ]  I require assistance from a Telstra Representative to complete this feature.**Local Area Manager**[ ]  I would like to register for Local Area Manager[ ]  I require assistance from a Telstra Representative to request this feature. |

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| **Traffic Allocator** allows you to distribute calls over multiple answer points (up to a maximum of 20) during times of high call traffic. The Call Limit is the maximum number of calls you would like presented to the corresponding Answer Point Number. The Call Limit may not exceed the total number of available phone lines at the premises where Traffic Allocator is to operate. If one of your answer points is busy and unable to receive any more calls before the applicable Call Limit has been reached, the Call Limit will be temporarily reduced to the number of calls already answered at that answer point. The Call Limit will then be reset to its original position within 1 minute after being reduced. |  | **TRAFFIC ALLOCATOR**[ ]  I would like to register for Traffic Allocator.

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| **Name of Traffic Allocator (Optional):**      **\_\_\_\_\_\_\_\_\_\_\_** |
| **Answer Point Name (Optional):** | **Answer Point Number** | **Call Limit** |
| **1**       |       |       |
| **2**       |       |       |
| **3**       |       |       |
| **4**       |       |       |
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| **7**       |       |       |
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| **17**       |       |       |
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| The **Emergency Redirect** feature allows you to redirect calls to another predetermined answering point destination based on a plan you give us in advance. We will activate your requested redirection plan within two hours (on average). Redirection should only be activated in emergency circumstances. The Redirect answering point destinations you have nominated should have sufficient traffic capacity to cope with the additional call volume in the event of an emergency. |  | **EMERGENCY REDIRECT**[ ]  I would like to register for Emergency Redirect.

|  |
| --- |
| **Redirect Plan Name:** **(maximum 17 characters)** |
| **REF** | **Call Collection Area** | **Emergency Answering Point Destination** |
|  |  | **Name** | **Number** |
|  |       |       |       |
|  |       |       |       |
|  |       |       |       |
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Once this application form is processed you will receive a confirmation letter which will:1. Provide you with a number to call when you want to make Emergency Redirect service changes 24 hours a day, 7 days a week;
2. Confirm your personnel authorised to activate Emergency Redirect changes (please refer to the Service Passwords and Authorisations section); and
3. Confirm your chosen Security Password that must be quoted when making Emergency Redirect service changes (please refer to the Service Passwords and Authorisations section).
 |
| **Service Manager** gives you the ability to make basic moves and changes to existing services 24 hours a day, 7 days a week. Within 15 minutes of lodging the request, the change will be activated within Telstra’s network. This feature provides a telephone hotline number for your authorised personnel to call 24 hours a day, 7 days a week and quote a security password to request changes to your Inbound Service. |  | **SERVICE MANAGER**[ ]  I would like to register for Service Manager.Once this application form is processed you will receive a confirmation letter which will:1. provide you with a number to call when you want to make service changes 24 hours a day, 7 days a week;
2. confirm your personnel authorised to activate Service Manager changes (please refer to the Service Passwords and Authorisations section); and
3. confirm your chosen Security Password that must be quoted when making service changes (please refer to the Service Passwords and Authorisations section).
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| **Silver Service** allows you to offer a higher level of service to your Inbound Services callers. You can nominate the telephone numbers of specific callers and when they ring the Inbound Services number, the call will be directed to the nominated answering point destination. You can nominate up to 1000 Silver Service numbers (including mobiles) that can be routed to up to 20 answering point destinations. |  | **SILVER SERVICE**[ ]  I would like to register for Silver Service.

|  |  |  |  |
| --- | --- | --- | --- |
| (a) Silver Service Telephone Numbers | Answering Point Destination | Silver Service Telephone Numbers | Answering Point Destination |
| 1.       |       | 11.       |       |
| 2.       |       | 12.       |       |
| 3.       |       | 13.       |       |
| 4.       |       | 14.      |       |
| 5.       |       | 15.       |       |
| 6.       |       | 16.       |       |
| 7.       |       | 17.       |       |
| 8.       |       | 18.       |       |
| 9.       |       | 19.       |       |
| 10.       |       | 20.       |       |

If you require more than 20 Silver Service Telephone Numbers, we will contact you to arrange for a soft copy e.g. text file to be forwarded to Telstra.Do you require us to contact you to arrange the above? [ ]  Yes [ ]  No |

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| **Our Customer Terms** means the Standard Form of Agreement formulated by Telstra for the purposes of Part 23 of the Telecommunications Act 1997 (Cth), as amended from time to time in accordance with the Act. You may view Our Customer Terms at <http://www.telstra.com.au/customerterms/> or obtain a copy from us.**Privacy**Telstra’s Privacy Statement is available at <http://www.telstra.com.au/privacy> or by calling us on 1800 039 059.**Authority to apply**By signing this application form you warrant that you have the authority to make this application on behalf of the Customer named above. |  | **APPLICATION**I wish to apply for the Inbound Service described in this application form and acknowledge that if my application is accepted it will be provided on the terms and conditions set out in this application form and Our Customer Terms. If there is an inconsistency between this application form and Our Customer Terms, this application form applies instead of Our Customer Terms to the extent of that inconsistency. I acknowledge that I have either received, or have had the opportunity to review, a copy of Our Customer Terms.**Privacy**You agree, and will ensure that any of your related bodies corporate which receive services connected with this application form and your representatives are aware, that Telstra may;(a) use and disclose information about you and each of them in accordance with Telstra’s Privacy Statement; and(b) give to, seek and obtain from, a credit reporting agency, information (including personal and credit information) about you to assess your credit worthiness.You agree that Telstra may send commercial electronic messages (including information about Telstra’s products and services) to each of the electronic addresses for which you are the account holder, unless you tell us otherwise.**SIGNED** by me for and on behalf of the Customer as its authorised representative:

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Print Name |       | Position |       |

 |
| This section will be completed by your Telstra Representative following receipt of your application. |  | **TELSTRA USE ONLY**

|  |  |
| --- | --- |
| Maxim ID / Reference Number |       |
| Telstra Sales Representative | Name:       |
|  | Ph:       |
| Telstra Sales Representative ID |       |

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| This section will be completed by your Telstra Dealer following receipt of your application. |  | **DEALER DETAILS**

|  |  |
| --- | --- |
| Company Name |       |
| Sales Representative | Name:       |
|  | Ph:       |
| Dealer Code |       |
| Rep ID |       |
| Transaction Number |       |

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